# Lutheran Church of the Resurrection Visioning Task Force 'The Plan'

### **High-Level Plan**

Task		Begin	Target	Who	Compl
1)	Initial Planning meeting	Sun-5/15	5/15	All	Х
2)	Council Update	5/16	5/16	Steve	Х
3)	Confirm Core Value and Mission Statement session dates	5/16	5/21	Rachel	Х
4)	Create email box Vision@lcrracine	5/16	5/22	Mary	Х
5)	Set up a try Google Docs	6/8	5/24	Rachel	Х
6)	Plan sessions				<b>_</b>
	a) Plan Service with clergy	6/8	6/20	Rachel	70%
	i) Service opening and closing with clergy		6/20	Rachel	
	ii) Projectionist, musicians, custodian plans 6/20 deadline for slides		6/20	Rachel	
	iii) Communion	Yes!	6/24	Rachel	Х
	b) ?snacks, drinks? Cookies? Coffee? water?		6/24		
	c) Intro/Closing deck and script		6/20	Steve	Х
	<ul> <li>d) Gather and Schedule Small group facilitators for sessions by 6/24 and ongoing (I'm sure it will be fluid)</li> </ul>		6/24	Stacey	
	e) Schedule Facilitator Training close to sessions		6/15	Stacey	
	f) Facilitator Training content and class		6/12	Steve/Dawn	90%
	g) Facilitators deck with extra tips?			Steve	90%
	h) Determine how to create groups. Colored tags		6/24		Х
	i) Breakout rooms – sticky tablet, (at least 2 sheets to avoid bleed), markers,		6/24	Connie/	
	group signs (9), Zoom Room (1)			Mary	
7)	Small kids space/activities/stories/video		6/24	Connie	
8)	Makeup/Homebound/Online plans	5/21			
	a) Homebound/online/phone	5/22	9/4	Mary	
	b) Sanctuary session live streamed/recorded for future reference		6/26		

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c) online doc for online viewers to fill out d) possible one or two alternate sessions ?"if you're watching online, please contact our team to be included Vision@lcrracine.org or call Church Office		6/20 6/30	
9) Session #1 – Core Values Exercise	Sun-6/26	Sun-6/26	All Facilitat
a) Core Values consolidation directly following session	Sun-6/26	Sun-6/26	All Facilitat
10) Session #2 – Mission Statement Exercise	Sun-7/24	Sun-7/24	All Facilitat
a) Mission Statement consolidation directly following session	Sun-7-24	Sun-7-24	All Facilitat
11) Makeup Deck build			Steve/All
12) Session #3 – Open: makeup session or overall consolidation?	Sun-8/21	Sun-8/21	All Facilitat
13) Overall Consolidation	Tues-8/23	9/5	All
14) Findings Presentation Deck Build		9/9	Steve/All
15) Session #4 – Findings Presentation ~20 minutes at combined srvc	Sun-9/11	Sun-9/11	All
16) Ryan re: branding logo		6/20	Steve

#### **Communication Plan**

Task	•	Begin	Target	Who	Compl
2)	GENERATE EXCITEMENT!	5/15		All	Х
3)	Draft communication doc(s)	5/15	5/18	Stacey	X
4)	Discuss combined communication/announcement with Tony	5/16	5/20	Steve,Tony	Х
5)	Approve comm. docs and start communication	5/18	5/24	Stacey/All	
6)	Other announcement scripts and players	5/22	5/27	Steve	
	a) Flock Notes			Stacey	
	b) Facebook			Stacey	
	c) Website			Stacey	
7)	Church signage		5/29		

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a) Narthex Screen			Stacey	
b) Sanctuary screen announcements			Stacey	
c) Signs around			Stacey/All	
8) Session #1 announcement 'Core Values' at both services	5/22	8/21		
a) Talk #1 – process, next steps, session dates & deck	5/22	5/22	Steve	Х
b) Talk #2 – process, next steps, session dates & deck	5/29	5/29	Steve/?	Х
c) Talk #3 – process, next steps, session dates & deck	6/5	6/5	Steve/?	Х
d) Talk #4 – process, next steps, session dates & deck	6/12		Steve/?	Х
e) Talk #5 – process, next steps, session dates & deck	6/19		Steve/?	
9) Session #2 announcement 'Mission Statement' at both services		7/3		
a) Talk #1 – process, next steps, session dates & deck	7/3	7/3	Steve	
b) Talk #2 – process, next steps, session dates & deck	7/10	7/10	Steve/?	
c) Talk #3 – process, next steps, session dates & deck	7/17	7/17	Steve/?	
10) Session #3 announcement Make up or ??? at both services				
a) Talk #1 – process, next steps, session dates & deck	7/31		Steve	
b) Talk #2 – process, next steps, session dates & deck	8/7		Steve/?	
c) Talk #3 – process, next steps, session dates & deck	8/14		Steve/?	
11) Session #4 announcement 'Final Results' at both services		9/11		
a) Talk #1 – process, next steps, session dates & deck	8/28		Steve/?	
b) Talk #2 – process, next steps, session dates & deck	9/4		Steve/?	
12) Makeup Session(s)				
a) Schedule, Documents				