

Endowment Committee Meeting Minutes
August 24, 2016

Attendees: Steve Jacobson, Barbara Blickle, Jorge Garcia

Opening: Steve with prayer at 7:10pm

- **Action Items**

- All: Review and be ready to solidify at September meeting
- Barbara: schedule next meeting (Sept 12?)
- Barbara: Prep/communicate re: Adult Forum with Janice
- Jorge: Get date onto master church calendar
- Steve: Contact Jerry Tapp re: communication plan
- Steve: Update Council on Endowment plans
- Steve: Contact Kim Saunders, Financial Secretary to investigate the music endowment fund
- Steve: Forward "Gandrud" (re:investments) letter and Policies to all
- Steve: Contact Jeff Wakefield re: luncheon
- Steve: Prep elevator short into for Endowment communications
- Steve: Contact named candidates for new member

Treasurer's Report:

- Barbara handed out financial reports through July
 - Total assets up \$7,177.40 YTD

Other Business:

- Paul Rossmann officially resigned his position on the committee. We will begin search for a new member.
- Names forwarded: Duane Olson, John Hewitt, Jeff Reidel, Dave Nielsen
- Updated/amended the planning schedule below:

Ministry Planning:

- Pastor has the kickoff date from Pastor Larry Westfield set for February 11 (Sat.) and 12 (Sun.)
- Using the ELCA strategy template as a guide, began to add more specifics to the plan
- ***Month 1 will be January 2017***
- **2016 Items**
 - ~~set kickoff/luncheon date~~
 - get date onto church master calendar
 - finalize fund documents: Fund Policy, Spending policy
- **Month -2 (Nov 2016) -- Plan luncheon**
 - cater, make nice
 - can use membership committee if planning help needed
 - suggest asking Jeff Wakefield for food/planning
- **Month 1 -- Communication**
 - Temple Talk - Steve
 - produce/distribute 'save the date' comm for luncheon/talk - usher tables
 - Bulletin and newsletter articles - weekly
 - newsletter lay interview Jerry/Steve (jtapp@racinechurch.org, a.m. Only)
 - Annual Report endowment committee report (Jan 2017)
 - Annual Meeting discussion
- **Month 2 -- Kickoff/Luncheon February 12 (& Sat 11)**
 - Services with Pastor Larry message
 - Adult forum with Pastor Larry
 - Luncheon with Pastor Larry

- Endowment committee debrief/plan with Pastor Larry

Adjourn: Steve closed with prayer @ 7:45pm