1. **Opening**
	1. Opened 6:36 with prayer by Jorge
2. **Treasurer's Report**
	1. Barbara handed 3rd Qtr through end of August
	2. Balance trending upward, approx $825 as compared to July month end
3. **Other Business**
4. **Ministry Planning:
 -** Pastor has the kickoff date from Pastor Larry Westﬁeld set for February 11 (Sat.) and 12 (Sun.)
 - Using the ELCA strategy template as a guide, we will begin to add more speciﬁcs to the plan
 - ***Month 1 will be January 2017***
	1. **2016 Items**
		1. ~~set kickoff/luncheon date -~~
			1. ~~Done (feb 12, 2017)~~
		2. Fnalize fund documents:
			1. By-Laws
			2. Investment & Spending Policy
		3. Produce 'Save the Date' item
		4. Dates onto Church calendar(s)
		5. B got Jancie to put adult forum schedule
	2. **Month -2 (Nov 2016**) -- Plan luncheon
		1. cater, make nice
		2. can use membership committee if planning help needed
		3. suggest asking Jeff Wakeﬁeld for food/planning
			1. *9/12 - Steve contacted Jeff who agreed to work on it*
	3. **Month 1 -- Communication**
		1. Temple Talk - Steve
		2. distribute 'save the date' comm for luncheon/talk - usher tables
		3. Bulletin and newsletter articles - weekly
		4. newsletter lay interview Jerry/Steve (jtapp@racinechurch.org, a.m. Only)
			1. 9/12 - Steve contacted Jerry. yet to set initial meeting, but he is aware of the project
		5. Annual Report endowment committee report (Jan 2017)
		6. Annual Meeting discussion
	4. **Month 2 -- Kickoff/Luncheon February 12 (& Sat 11)**
		1. Services with Pastor Larry message
		2. Adult forum with Pastor Larry
		3. Luncheon with Pastor Larry
		4. Endowment Board debrief/plan with Pastor Larry